

HIGH COURT OF MADHYA PRADESH, JABALPUR

ORDER

No. 974 /Confdl /2025
II-2-74/2009 (Pt-5)

Dated 17 May, 2025

The Mediation and Conciliation Committee (MCPC), Supreme Court of India, New Delhi is organizing Advanced Training Skills (ATS) Programme for the TOT recommended Mediators of the MCPC at Delhi Judicial Academy from 2nd to 4th June, 2025.

Judicial Officer/ TOT recommended Mediator whose name and posting figure in the endorsement is directed to participate in the aforesaid training programme.

BY ORDER OF HON'BLE CHIEF JUSTICE



(DHARMINDER SINGH)
REGISTRAR GENERAL



Endt. No. 975 /Confdl /2025
II-2-74/2009 (Pt-5)

Dated 17 May, 2025

Copy forwarded to :-

1. The Principal Secretary, Government of M.P., Law & Legislative Affairs Department, Vindhyachal Bhawan, Bhopal for information.
2. Smt. Vidhi Saxena, Principal District & Sessions Judge, Jhabua (Mobile No. 094253 80044)

with a direction to participate in the aforesaid Training Programme scheduled from 2nd to 4th June, 2025 at Delhi Judicial Academy, Sector-14, Dwarka, Delhi.

The nominated Judicial Officer is directed to observe following instructions:-

- Lodging, boarding and local transport arrangements of the Mediator during the Course of the training programme shall be made at Delhi Judicial Academy, Dwarka, Delhi by the MCPC.
 - Travel arrangements of the Mediator shall be made by Madhya Pradesh State Legal Services Authority.
 - To thoroughly go through the topics of the attached curriculum for good performance as the mediator may be assigned any topic randomly from the curriculum for presentation by the Observer/ Resource Persons of the said training programme.
 - To intimate the Registry after attending the aforesaid training programme.
3. The Principal District & Sessions Judge, Jabua for information and necessary action.
 4. The Member Secretary, Mediation and Conciliation Project Committee (MCPC), Supreme Court of India, New Delhi for information in reference his letter No.177/MCPC/2025, dated 10.05.2025.
 5. The Member Secretary, M.P. State Legal Services Authority, Jabalpur for information in reference to his letter No.744, dated 15.05.2025.
 6. The Director, Delhi Judicial Academy, Delhi for information.
 7. The Director, M.P. State Judicial Academy, Jabalpur for information

Encl. :- Curriculum & Guidelines
of the Programme.


(DHARMINDER SINGH)
REGISTRAR GENERAL

Guidelines for Participants

1. The participants are expected that by now they are well versed with Training Manual of India prepared by MCPC and possess good knowledge about Mediation – Concept, Process & Techniques. Also, they are aware about Training skills needed in conducting Mediation Training. The fresh training is being conducted to further develop and enhance their training skills to conduct Mediation Trainings.
2. The emphasis of the MCPC is to improve and enhance the quality of the Trainings. So, there is a need for continuous training, learning, sharing of knowledge and experiences by the Trainers and Potential Trainers.
3. The participants are requested to follow the curriculum of this training programme strictly and with complete dedication. Annexures A, B & C are annexed with the Training Curriculum for preparation by the participants in advance before joining the training.
4. The participants are requested to come prepared with all the fifteen topics mentioned in the Annexures A and B. They are further requested to prepare PPT on the topic allotted to them by name as per Annexure C. During training, they will be requested to make presentation on any of the fifteen topics mentioned in Annexures A and B or on any other topic of the choice of the Resource Persons. They will make presentation by way of PPT on topic allotted as per Annexure C. (If interested, they may prepare PPTs for Annexures A and B also). In all, they will make three presentations in the programme and presentation on Annexure 'C' will be through PPT.
5. **The participants are requested to strictly follow the time schedule while making their presentations as well as during the training programme as per curriculum (Most Important).**
6. No participant shall be granted any exemption during the training programme for any reason.

CURRICULUM FOR COURSE ON ADVANCE TRAINING SKILLS FOR POTENTIAL TRAINERS
Duration: 03 Days

Day - 1

09.00 AM TO 09.30 AM	Registration	
	SESSIONS	STUDY TOPICS
9.30 TO 9.45 AM	Session-I	Overview of the programme (i) Aim (ii) Objectives (iii) Ground Rules
9.45 AM TO 11.15 AM	Session - II	Strengthening Teaching Skills: Sharing of Training Experience and Practices (Every participant shall share the experience of Training programmes conducted by him/her emphasizing on the Training Techniques used during the training programmes.) (5 minutes shall be allowed to each participant) Analytical and Critical Analysis of the exercise conducted by the participants (corrective exercise)
11.15 AM TO 11.30 AM		TEA BREAK
11.30 AM TO 12.00 NOON	Session - III	Revisit to Presentation Skills
12.00 NOON TO 1.15 PM	Session-IV	Refining and Enhancing of Presentation Skills. The participants shall demonstrate presentation skills as per Annexure-A followed by discussions and analysis on each presentation. (Each participant shall be allowed 10 minutes)
1.15 PM TO 2.15 PM		LUNCH
2.15 PM TO 3.45 PM	Session-V	Refining and Enhancing of Presentation Skills. Demonstration of presentation skills by participants (to be continued)
3.45 PM TO 4.00 PM		TEA BREAK
4.00 PM TO 5.30 PM	Session- VI	Revisit to designing of Training Programme

Day - 2

TIME	SESSIONS	STUDY TOPICS
9.00 AM TO 10.00 AM	Session - VII	Revisit to Facilitation Skills
10.00 AM TO 11.00 AM	Session -VIII	The participants shall demonstrate facilitation skills as per Annexure-B followed by discussions and analysis on each presentation. Each participant shall be allowed 10 minutes
11.00 AM TO 11.15 AM		TEA BREAK
11.15 AM TO 12.15 PM	Session - IX	The participants shall demonstrate facilitation skills as per Annexure-B followed by discussions and analysis on each presentation. Each participant shall be allowed 10 minutes (Continued)
12.15 PM TO 1.15 PM	Session-X	Critical appraisal of practices followed by the participants regarding Class Room Management, Faculty Development and Role of a Trainer in a Training Programme & Time Management Skills.
1.15 PM to 2.15 PM		LUNCH
2.15 PM TO 3.15 PM	Session - XI	Revisit to Coaching Skills
3.15 PM TO 3.30 PM		TEA BREAK
3.30 PM TO 5.30 PM	Session - XII	Role Play - An approach for teaching and learning. Effective Briefing and debriefing skills. Practical exercise of the skills with help of a Roleplay.

Day - 3

TIME	SESSIONS	STUDY TOPIC
9.00 AM TO 11.00 AM	Session- XIII	The participants shall demonstrate designing skills as per Annexure-C followed by discussions and analysis on each presentation. Each participant shall be allowed 10 minutes
11.00 AM TO 11.15 AM		TEA BREAK
11.15 AM to 12.00 NOON	Session-XIV	The participants shall demonstrate designing skills as per Annexure-C followed by discussions and analysis on each presentation. Each participant shall be allowed 10 minutes (Continued)
12.00 NOON TO 1.00 PM	Session - XV	Critical Appraisal of Preparation of Power Point Presentations by Trainers.
1.00 PM to 2.00 PM	Session XVI	Interaction & Valediction (Joint Session)
2.00 PM TO 3.00 PM		LUNCH

Annexure 'A'

Sl. No.	Topics
1	What is Negotiation and Negotiation strategies in Mediation
2	Sources of Conflict and styles of conflict Resolution
3	Precautions to be taken at the time of drafting of the Settlement
4	Relevance of Lateral Thinking in Breaking Impasses
5	Logical Thinking, an effective technique to break impasse
6	Ethical Principles for Mediators
7	Barriers in negotiation
8	How to check Reactive devaluation in Mediation Process
9	Use of Technique of Summarising and Reflection in Mediation
10	Role of Apology in Mediation
11	Right of Self-determination, an important component of mediation
12	Effective use of Mediation Sessions by the Mediator
13	How to avoid occurrence of Impasse in Mediation
14	Appropriate use of Questions in Mediation
15	Does brainstorming helps in breaking Impasse

Note: All the topics to be prepared by the participants.

Annexure 'B'

Sl. No.	Topics
1	Types of Bargaining used in Mediation Process
2	Types of Non-verbal Communication used in Mediation
3	Role of Parties and Advocates in Mediation
4	Difference between Mediation and Panchayat
5	Use of Positional and Interest Based Bargaining in Mediation
6	Can there be competitive and co-operative Negotiators, how do they impact negotiations in mediation
7	Difference between Sympathy and Empathy; which is appropriate to be used in mediation
8	Dispute where Mediation is Appropriate and where it is Inappropriate
9	Objectives of Joint Session in Mediation Process
10	Role of Conciliator & Mediator in resolving dispute of the parties
11	Components of Mediation Process
12	How to perform a good opening Session?
13	Relevance of Single Session in Mediation
14	Use of Technique of deferring in Mediation
15	Use of Technique of changing the Messenger in Mediation

Note : All the topics to be prepared by the participants.

Annexure 'C'

Sl. No.	Topics	Name of Participants
1	Design an Awareness Programme on "Importance of ADR in Justice Delivery System for Civil Judges".	Mr. R.P. Pandey and Ms. Pinki
2	Design a Refresher Course on "Techniques used in Mediation" for Advocate Mediators	Mr. L.K. Gaur and Mr. Rajeev Thukral
3	Design a Sensitization Programme on "Referral of Cases in Mediation for Referral Judges	Ms. Vidhi Saxena and Mr. Dharmender Rana
4	Design a Refresher Course on "Relevance of Confidentiality in Mediation" for Mediators	Mr. Sanjeev Jain and Ms. Ila Rawat
5	Design an Advance Course on "Techniques to Handle Emotions in Mediation" for Mediators	Ms. Sukhvinder Kaur and Ms. Vinita Goyal
6	Design an Awareness Programme on "Role of Mediation in Conflict Resolution" for Executive Members of the Bar	Mr. Fauji Sayeed
7	Design Awareness Programme on use of "Mediation as effective tool to resolve disputes" for litigants/public	Mr. J.S. Kalra
8	Design an Advance Programme for Mediators on "Relevance of Active Listening, an effective Communication Skill used in Mediation"	Mr. Suman Kumar Srivastava

Note : The participants to individually prepare PPT on the topics assigned to them.